

Contact:

Libby Stratton

Production Manager

libby@columbiantheatre.com

www.columbiantheatre.com

785-456-2029

Job Dates:

June 25th- July 30th, 2018

Pay:

All interns and staff receive a weekly stipend of \$150

Description:

The Columbian Theatre, a historic community theatre in Wamego, KS, is accepting applications for summer staff and interns for the 25th annual Summer Theatre Academy (STA).

STA is the premier theatre education program in the area for students grades 3rd-8th. During the month of July, two classes of 50 students meet weekday mornings and afternoons to learn the fundamentals of theatre through the process of rehearsal and performance of a show. You will get to lead students through the discovery of the love of theatre while bringing creative vision to the stage. Take part in training the next generation of theatre artists in a fast paced, organized, and supported environment of our small community, and boost your resume at the historic Columbian Theatre.

All applicants should have a basic familiarity and working knowledge of the position in which they are applying (Assistant director, Music Director, Choreographer, Technical director). Students majoring in Education, Music, Dance, and Theatre encouraged to apply. Upper level high school students with experience in these areas are also encouraged to apply.

Please see website for detailed descriptions of all positions and employment application.

www.columbiantheatre.com

Please submit application to Libby Stratton, Production Manager at

libby@columbiantheatre.com Positions opened until filled.

Positions and Job Duties for Summer Theatre Academy

- a. **Assistant Director-**
 - i. Works with Production Manager to set an efficient and effective schedule, utilizing the group leaders, to make the most out of moments off the stage, i.e. character development, theatre terms
 - ii. attend all rehearsals and performances
 - iii. In charge of checking in and out their kids each day
 - iv. Needs to arrive 15 minutes before class starts and stay until all children are picked up and safe.

- b. **Music Director-**
 - i. During shows and rehearsals, they conduct the children in singing and teach them their parts.
 - ii. Attend all rehearsals and performances
 - iii. In charge of checking in and out their kids each day
 - iv. Needs to arrive 15 minutes before class starts and stay until all children are picked up and safe.

- c. **Choreographer-**
 - i. Choreographs effective dances in show, utilizing students ideas when possible. Uses Dance terminology.
 - ii. Attend all rehearsals and performances
 - iii. In charge of checking in and out their kids each day
 - iv. Needs to arrive 15 minutes before class starts and stay until all children are picked up and safe.

- d. **Technical Director-**
 - i. Attend all rehearsals and performances
 - ii. Coordinate with Advisors in each technical area (Set, Props, Costumes, Lights, Sound) to determine timeline and daily projects for Tech students, to complete all technical aspects in a timely manner
 - iii. In charge of checking in and out their kids each day
 - iv. Needs to arrive 15 minutes before class starts and stay until all children are picked up and safe.